Total Mobile – Mobilise App Clock On/Off – User Guide

1	Open the To	tal Mo	bile App	2.	Pre	ess on	ʻClocl	k On'		3. Press on 'Select Date/Time to Clock On'
07: 5 ැරිු	8) Totalmobile	a∥ ବି ■	-	Ĺ.		ck On tarted, 1	Availal	ble		07:58 et l 🕈 🖿
1	Sean Allison Synced at 07:58									
9	Visits 0 New, 1 Outstanding									Last Clocked On Date Time 03/11/2021 at 07:55
(1)	Clock Off 0 Started, 1 Available									Last Clocked Off Date Time 03/11/2021 at 11:00
	Clock On 0 Started, 1 Available									Clock On
•	Expense Receipts 0 Started, 1 Available									Select Date/Time to Clock On * Touch here
	Messages 0 Started, 1 Available									
8	Vehicle Checks 0 Started, 2 Available									
	 Select the appropriate Date and then press on the time to amend to the start time November 2021 > < > 				 5. Press 'Back' (top-left corner) C Back 					 6. At the end of your shift, on the Total Mobile App home screen select 'Clock Off'
MON	TUE WED THU FI		SUN							② Totalmobile
1	2 3 4 5 6 7 Then press the symbol in the top right							t Sean Allison Synced at 07:58		
		cornei	corner to submit the form					Visits 0 New, 1 Outstanding		
										Clock Off 0 Started, 1 Available
	23 24 25 2			G						Clock On 0 Started, 1 Available
29										O Started, 1 Available
nme	Time 08:03									Messages 0 Started, 1 Available
										Vehicle Checks 0 Started, 2 Available
	7. Press on 'Select Date/time to Clock Off'				8. Select the appropriate Date and then press on the time to amend to the start time					9. Press 'Back' (top-left corner)
			E+	Novem				<	>	
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