Journey Details												
Date	Time of Departure	Time of Arrival	Detailed Description of Approved Duty	Expense Items or Details of Journey	Car and Van Mileage	Motorcycle Mileage	Bicycle Mileage	Name & Passenger Mileage	Subsistence	Accommodation Details	Other Travel etc.	Other Expenses
10/2/20			Meeting with Lee Young, Border Buses, Galashiels	Home - Galashiels - Home	30							
11/2/20			Executive Committee	Home - Newtown St Boswells - Home	52							
13/2/20			Administration Meeting	Home - Newtown St Boswells - Home	52							
18/2/20			Budget Launch, Media, Stakeholders	Home - Newtown St Boswells - Home	52							
21/2/20			Licensing Board	Home - Newtown St Boswells - Home	52							
25/2/20			Administration Meeting	Home - Newtown St Boswells - Home	52							
26/2/20			Scottish Borders Council	Home - Newtown St Boswells - Home	52							
3/3/20			Major Contracts Governance Group	Home - Newtown St Boswells - Home	52							
4/3/20			Innerleithen Common Good Fund	Home – Innerleithen - Home	10							
9/3/20			Police and CAT Member Oversight Group	Home - Newtown St Boswells - Home	52							
10/3/20			Administration Meeting	Home - Newtown St Boswells - Home	52							
16/3/20			Chief Financial Officer	Home - Newtown St Boswells - Home	52							
				Total	560							