

Scottish Borders Council

Equality Assessment 2019

(Please note that this will be published on SBC website after redaction of any personal details in box 2.)

1.	Title of the event:	KENSO CIVIC WEEK.
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(Please enter the name of the Festival/Common Riding/Event)

2.	Contact details:	
	Name: Address: E-mail: Phone No:	

(Please enter main contact details: name, postal address – including post code and telephone number(s) landline and mobile (if applicable))

3.	Description:	<ol style="list-style-type: none"> 1. Describe the overall aim of the entire Festival/Common Riding Event(s) 2. List here all the event(s) that the Festival/Common Riding Committee are responsible for/and or/play a part of. (Please continue on a separate sheet if required) <p>PLEASE SEE SEPARATE PAGE</p>
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4.	<p>The Equality Duty 2010 and funding Community Events</p> <p>When granting funding, SBC must be certain that events meet the requirements of the general duties under the Equality Act 2010.</p> <p>These duties are to:</p> <ul style="list-style-type: none"> • Eliminate discrimination (both direct & indirect), victimisation and harassment on the identified groups. • Promote equality of opportunity between the identified groups. • Foster Good relations between the identified groups <p>The identified groups are people who share one of the following characteristics:</p> <p>Age</p> <p>Disability</p> <p>Gender Reassignment</p> <p>Marriage/ Civil Partnership</p> <p>Race</p> <p>Religion/ belief</p> <p>Sex</p> <p>Sexual Orientation</p> <p>Put simply this means that funding is allocated fairly and everyone has the opportunity to participate in events that are safe from unacceptable behaviour and free from discrimination, and non - justified restrictions on participation.</p>		
5.	<p>Relevance to the Equality Duty.</p> <p>To demonstrate that your event meets the above requirements you are asked to complete the following questions. Where relevant please submit evidence to support the statements that you are making. This evidence can include press or social media notices. (Please continue on a separate sheet if required)</p> <table border="1"> <tr> <td>Yes/No</td> <td></td> </tr> </table>	Yes/No	
Yes/No			

3. Description

The objective of Kelso Civic week is to be part of the Border festivals and put on a week of activities for the benefit of the whole community and at the same time remembering some of our historical past.

We take full responsibility of organising the events in a fit and proper manner.

Civic week family day.

Art Exhibition.

Equestrian events and ride outs out with Kelso during the week.

Colour Bussing Ceremony.

Civic week Ball

Civic week Breakfast

Fancy Dress Parade

WAR MEMORIAL CEREMONY.

<p>(a) Will people from any of the specified groups be prevented from taking part in or attending any of your event(s)</p> <p>(b) Will people from any of the specified groups be restricted in what they can do at any of your event(s)</p>	Yes	<p>If the answer is yes to either or both of (a) or (b), please provide the following details:</p>
	Yes	
	What is the Restriction?	
	Event	
CIVIC WEEK BALL	OVER 18'S ONLY	TO COMPLY WITH LICENSING LAWS
CIVIC WEEK BREAKFAST	OVER 18'S ONLY	TO COMPLY WITH LICENSING LAWS

6 In order to encourage people to fully participate there needs to be a reassurance that those who choose to participate will not be subjected to unacceptable behaviours from others.

What steps do you take to encourage participation from people in all the specified groups?

What steps as a Committee will you take in advance of the events to prevent unacceptable behaviour?

Please state your answers here. This can include press or social media notices. (Please continue on a separate sheet if required)

WE ISSUE STICKER WARNINGS IN OUR CIVIC WEEK PROGRAMME. IN RELATION TO THE CIVIC BEHAVIOUR AND OUR COMMITTEE AGREEMENTS THESE RULES ARE ENFORCED.

What steps will you take to deal with unacceptable behaviour if it occurs?	ANYONE DISRUPTING ANY FORM OF BAD BEHAVIOUR WILL BE REPORTED TO THE POLICE AND TAKEN TO COURT
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7. Please complete the following declaration of commitment:

KESO CIVIC WEEK. Committee is committed to implementing and promoting equality of opportunity for all in all its activities. Our organisation will not discriminate against anyone on grounds of age, disability, gender, marital status, race, poverty, health or sexual orientation in our membership nor in opportunities to volunteer or participate in our events. We will not tolerate unacceptable behaviour based on discriminatory views and will take steps to tackle such behaviour if it arises.

Completed By		
Name	R. ALVAH	Organisation
Position	SECRETARY	Date 29.5.19
		KESO CIVIC WEEK

For SBC use only:

Checked by:

Approved by:

Date: