

## Equality Assessment 2019

(Please note that this will be published on SBC website after redaction of any personal details in box 2.)

1.	<b>Title of the event:</b>	MELROSE FESTIVAL
----	----------------------------	------------------

*(Please enter the name of the Festival/Common Riding/Event)*

2.	<b>Contact details:</b>	<div>██████████</div> <div>██████████</div> <div><b>Name:</b> ██████████</div> <div><b>Address:</b> ██████████</div> <div><b>Email:</b> ██████████</div> <div><b>Phone Ne:</b> ██████████</div> <div>██</div> <div>██████████ ██████████</div>
----	-------------------------	--

*(Please enter main contact details: name, postal address – including post code and telephone number(s) landline and mobile (if applicable))*

3.	<b>Description:</b>	<ol style="list-style-type: none"> <li>1. Describe the overall aim of the entire Festival/Common Riding Event(s)</li> <li>2. List here all the event(s) that the Festival/Common Riding Committee are responsible for/and or/play a part of. (Please continue on a separate sheet if required)</li> </ol> <ol style="list-style-type: none"> <li>1. THE AIM OF THESE EVENTS IS TO BRING TOGETHER EVERYONE IN THE MELROSE AREA TO PARTICIPATE IN AS MANY COMMUNITY EVENTS AS POSSIBLE FOR THE BENEFIT OF EVERYONE IN THE COMMUNITY.</li> <li>2. APPOINTMENT NIGHT</li> </ol>
----	---------------------	--

		<p>KIRKIN' OF THE MELROSIAN  NETBALL COMPETITION  MELROSIANS' RIDEOUT  FANCY DRESS PARADE AND DISCO  COMMUNITY BIKE RIDE  FAMILY BBQ  CROWNING OF THE QUEEN &amp; INSTALLATION OF THE MELROSIAN,  FOLLOWED BY RECEPTION AND QUEEN'S TEA PARTY  FESTIVAL BALL  TOUR OF CEREMONIES  CHILDREN'S SPORTS  FESTIVAL DINNER  VISITS BY PRINCIPALS TO LOCAL HOPSITALS AND OLD FOLKS' HOMES</p> <p>also FOOTBALL FIVES run by Melrose Football Club  CRICKET SIXES run by Melrose CC  PIPE BAND PERFORMANCE provided by Melrose Pipe Band</p>

4.	<p><b>The Equality Duty 2010 and funding Community Events</b></p> <p>When granting funding SBC must be certain that events meet the requirements of the general duties under the Equality Act 2010. These duties are to:</p> <ul style="list-style-type: none"> <li>• Eliminate discrimination (both direct &amp; indirect), victimisation and harassment on the identified groups.</li> <li>• Promote equality of opportunity between the identified groups.</li> <li>• Foster Good relations between the identified groups</li> </ul> <p>The identified groups are people who share one of the following characteristics:</p> <p>Age  Disability  Gender Reassignment  Marriage/ Civil Partnership  Race</p>
----	--



	FESTIVAL BALL	NO UNDER 18S IN THE BAR AREA OR SUPPLIED WITH ALCOHOL	TO COMPLY WITH LICENSING REGULATIONS
--	---------------	---	--------------------------------------

6	<b>In order to encourage people to fully participate there needs to be a reassurance that those who choose to participate will not be subjected to unacceptable behaviours from others.</b>		
	<p>What steps do you take to encourage participation from people in all the specified groups?</p> <p>What steps as a Committee will you take in advance of the events to prevent unacceptable behaviour?</p> <p>What steps will you take to deal with unacceptable behaviour if it occurs?</p>	<p>Please state your answers here. (Please continue on a separate sheet if required)</p> <p>ALL EVENTS ARE ADVERTISED IN LETTERS WHICH ARE DELIVERED TO EVERY HOUSE IN MELROSE AND DISTRICT WELL IN ADVANCE OF THE FESTIVAL AND ALSO IN THE FESTIVAL BROCHURE, AS WELL AS IN THE LOCAL PRESS AND ON SOCIAL MEDIA.</p> <p>ALL EVENTS WILL BE PROPERLY PLANNED AND ALL STEWARDS / MARSHALLS WILL BE BRIEFED NOT TO ACCEPT BEHAVIOUR WHICH IS NOT ACCEPTABLE.</p> <p>IF IT DOES OCCUR, MARSHALLS ARE INSTRUCTED TO REPORT IT TO THE APPROPRIATE OFFICIALS / AUTHORITIES ON DUTY.</p>	

7. Please complete the following declaration of commitment:

Melrose Festival Executive Committee is committed to implementing and promoting equality of opportunity for all in all its activities. Our organisation will not discriminate against anyone on grounds of age, disability, gender, marital status, race, poverty, health or sexual orientation in our membership nor in opportunities to volunteer or participate in our events. We will not tolerate unacceptable behaviour based on discriminatory views and will take steps to tackle such behaviour if it arises.

<b>Completed By</b>			
Name	██████████	Organisation	MELROSE FESTIVAL EXECUTIVE

Position	HONORARY SECRETARY	Date	26 MAY 2019
----------	--------------------	------	-------------

For SBC use only:

Checked by:

Approved by:

Date: