

## Catering

Catering in the Courtyard Room can be arranged through the visitor centre. Please ask for details.

## Wheelchair Access

There are 4 marked parking spaces at the main door. The centre is wheelchair-accessible, except for the 1<sup>st</sup> floor 'games' room. A number of games are available on the ground floor. The Centre has three toilets, one of which can accommodate wheelchairs.

A wheelchair is available for use within the building, please ask at Reception.

## Waste Recycling

Harestanes is committed to recycling as much of its waste as possible. Please follow the instructions posted by the waste bins, and separate any card, paper, plastic bottles and metal cans for recycling.

Batteries can be left for recycling in a dedicated bin at Reception.

There is a nappy waste bin in the main toilet cubicle.

Your assistance is appreciated.

## Download Harestanes 2015 Events Programme

Go to [www.scotborders.gov.uk/harestanes](http://www.scotborders.gov.uk/harestanes)

## Responsibility

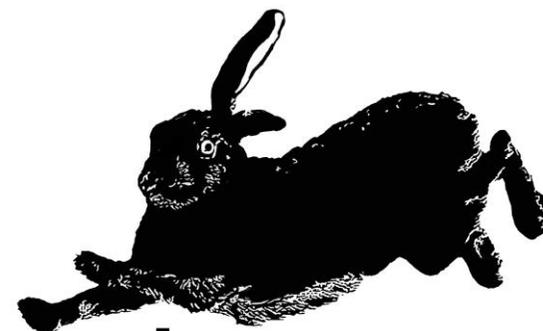
The group is the responsibility of the group leader at all times.

## Suggestions, Comments & Complaints

We welcome feedback and cards are available in the visitor centre for your comments.

**Enjoy your visit!**

# GROUP VISITS 2015



# harestanes

## Harestanes Countryside Visitor Centre

10am – 5pm daily 1 April – 31 October

**Free Admission!**

Scottish Borders Council Museum & Gallery Service  
Ancrum JEDBURGH TD8 6UQ

Tel: (01835) 830306

[harestanes@scotborders.gov.uk](mailto:harestanes@scotborders.gov.uk)

[www.scotborders.gov.uk/harestanes](http://www.scotborders.gov.uk/harestanes)



## Assistance for Groups

Visitor Centre staff are available to assist groups who have booked. During term-time, priority is given to schools where the visit complements class work.

Normally, one member of staff will be available. Activities for schools complement curriculum class work and reflect Harestanes' wooded surroundings.

Themes include: minibeasts, birds, woodland animals, seeds, trees, spring, autumn, growing, nocturnal animals, pondlife, wildlife recording, life in the stone age and the senses.

All activities contain a large 'hands-on' element, exploring the natural world in an exciting and revealing way. Similar activities can be arranged for non-school groups.

Staff can assist groups of all ages and abilities. Groups of 20+ will be assisted in 2 sessions, with a lunch break between. Most sessions are 1¼ - 1½ hours. Details are arranged on booking.



## Maths Trail

A 1-mile self-led trail following the route of the Cricket Park path. Provided by the Forest Education Initiative, the trail is suitable for upper Primary-aged groups. Details available on request. FREE.

## Courtyard Room

Available to hire during visitor centre opening hours with space for max. 35 people. Book the room for childrens' parties, training events, picnics, group visits, etc. The room has seating and tables. Electrical equipment intended for use in the room must have a Portable Appliance Test (PAT) certificate. The group leader is responsible for maintaining good order in the room.

## Charges 2015

**Admission to the visitor centre is free.**

Advance booking of the Courtyard Room and for assistance is essential.

- Room Hire & Staff Assistance for parties of up to 20 (4 hours room hire + 1 assisted outing): **£50**
- Room Hire & Staff Assistance for parties of 20-40 (4 hours room hire + 2 assisted outings): **£70**
- Room Hire only: **£10/hour (min charge of £20)**

Pay by cheque ('Scottish Borders Council'), card or cash in advance or on the day. The full amount is due if a cancellation is made less than 14 days prior to a visit.

## Tips for the day of your visit

If your group is being assisted, providing name badges saves time!

Please ensure everyone wears warm, robust, waterproof clothes. Please do not arrive before 10am. Packed lunches, extra clothes and bags can be left in the courtyard room during the visit. Items can not be left in the main visitor centre.

## Emergencies

First Aid assistance is available from visitor centre staff.

If the fire alarm sounds please leave the building immediately and make for the Fire Assembly Point at the entrance to the play park.