

SCOTTISH BORDERS COUNCIL CORPORATE PRIORITIES QUARTERLY PUBLIC PERFORMANCE REPORT: Q2 2014/15 (Jul-Sep) HOW ARE WE DOING?





01 ENCOURAGE SUSTAINABLE ECONOMIC GROWTH HOW ARE WE DOING?



For more on performance visit **www.scotborders.gov.uk/performance** or email **performance@scotborders.gov.uk** Correct at time of publication: Tuesday 2nd December 2014. Please note some performance indicators have a one quarter lag in data.



Corporate Priority 1: Encourage sustainable economic growth

Short Name	Trend Chart	Current Value	Commentary	Short Term Trend	Term	Status against Target	Managed By
What percentage of people aged between 16-64 are in employment?	CP01-P05P What percentage of people aged between 16-64 are in employment? 85% 82.5% 77.5% 77.5% 77.5% 76% 74.4% 74.4% 74.9% 76% 76.6% 76.6% 76.6% 76.6% 65% 0 0 0 0 0 0 0 0 0 0 0 0 0	76.6%	Observations: The Scottish Borders employment rate now sits at 4.5% higher than the Scottish average. The increase over the previous quarter equates to an extra 1,000 people in employment. Note: One quarter lag in data.	1	1		Bryan McGrath
What percentage of people aged between 16-64 are claiming Job Seeker's Allowance because they are out of work?	CP01-P10P What percentage of people aged between 16-64 are claiming Job Seeker's Allowance because they are out of work?	2.03%	Observations: The % of the working age population claiming Job Seekers Allowance (JSA) continues to track down and is also lower than the current Scottish average of 2.8%.				Bryan McGrath



Short Name	Trend Chart	Current Value	Commentary	Short Term Trend	Long Term Trend		Managed By
How many loans to local businesses did we award?	CP01-P27P How many loans to local businesses did we award?		How are we performing: No loans were granted during the 2 nd quarter of this year as the loan programme was being re- launched.	-	♣	a	Bryan McGrath
How much money did those loans add up to?	CP01-P28P How much money did those loans add up to? £50,000.00 £45,000.00 £45,000.00 £30,000.00 £30,000.00 £30,000.00 £30,000.00 £30,000.00 £30,000.00 £30,000.00 £10,000.00 £10,000.00 £10,000.00 £10,000.00 £10,000.00 £10,000.00 £10,000.00 £10,000.00 £10,000.00 £10,000.00 £10,000.00 £10,000.00 £10,000.00 £10,000.00 £10,000.00 £10,000.00 £10,000.00 £0,00 £0,00 £10,000.00 £0,00 £0,00 £10,000.00 £10,000.00 £10,000 £10,000 £10,000 £10,000 £10,000 £10,000 £10,000 £10,000 £10,	£0.00	Actions we are taking to improve/maintain performance: The loan programme, which will help to create and safeguard jobs and have a positive impact on the Borders economy, is currently being promoted locally through Business Gateway and the first applications will be considered in Q3.		♣		Bryan McGrath







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2013/14

02

IMPROVE ATTAINMENT AND ACHIEVEMENT LEVELS FOR ALL OUR CHILDREN AND YOUNG PEOPLE, BOTH WITHIN AND OUT WITH THE FORMAL CURRICULUM **HOW ARE WE DOING?**

Scottish Qualification Authority (SQA) Examination Results 2013/14

Insight is a new online tool for secondary schools and local authorities to benchmark and help improve the performance of pupils in S4-6. It replaces a previous system called STACs (Standard Tables and Charts) and is designed to be more aligned with Curriculum for Excellence and include a range of wider achievement. Insight is available to teaching staff in secondary schools including senior leaders, principal teachers and classroom teachers.

The tool compares our performance to national performance (Scotland) as well as a "virtual comparator" (those who are similar to us).

More information will become available early in 2015 but below is a sample of what is currently available through INSIGHT, and was reported to SBC's Education Committee in November 2014.

% Pupils achieving Literary and Numeracy at various levels



For more on performance visit www.scotborders.gov.uk/performance or email performance@scotborders.gov.uk/ Correct at time of publication: Tuesday 2nd December 2014. Please note some performance indicators have a one guarter lag in data.

Attendance Primary 97.21% Secondary 94.55%

Number of pupils excluded Primary 4 Secondary 51

Q2 2014/15

School Inspections

- Q2 Langlee Primary School & Nursery
- Q2 Chimside Primary School & Nursery Q3 St Joseph's RC Primary School Q3 Eddleston Primary School Q4 Selkirk High School

- 2014/15 Q1 - Reston Primary School & Nursery
- Q1 Wilton Primary School & Nursery
- Q1 St Boswells Primary School
- Q2 West Linton Primary School & Nursery



Council Executive – Quarterly Public Performance Report, December 2014 Corporate Priority 2: Improve attainment and achievement levels for all our children and young people, both within and out with the formal curriculum

Literacy and Numeracy







Average Tariff Scores

Pupils are awarded points for different course levels and awards. The tariff score of a pupil is calculated by simply adding together all the tariff points accumulated from all the different course levels and awards he/she attains.









For pupils in S6, performance in the lowest 20% and middle 60% shows an upward trend since 2012, in line with the trends for the Virtual Comparator and the national trends, and the Scottish Borders performance is currently below the Virtual Comparator but above national performance. However for the highest achieving 20%, performance has been relatively static since 2012 against rising trends for the Virtual Comparator and National performance. Scottish Borders (1769) is currently below both the Virtual Comparator (1814) and National performance (1781).

Short Name	Trend Chart	Current Value	Commentary	Short Term Trend	Long Term Trend	Status against Target	Managed By
How many primary school pupils were excluded? (CP02- P09aP)	CP02-P09aP How many primary school pupils were excluded? (CP02-P09aP)	4	How are we performing: Over the longer term, there is an improving picture, although there has been a short term increase in exclusions at secondary schools since the last quarter.	1	î		Jackie Swanston
How many secondary school pupils were excluded? (CP02- P09bP)	CP02-P09bP How many secondary school pupils were excluded? (CP02-P09bP) 120 114 100 94 94 94 94 94 94 94	51	Actions we are taking to improve/maintain performance: Schools will continue to work with a range of agencies to ensure that issues that may lead to exclusions are dealt with as early as possible. Within each learning community, we are developing nurture groups to support pupils and prevent exclusions.	♣			Jackie Swanston



School / Nursery	Date of Report	Improvements in Performance	Learners' Experience	Meeting Learning Needs	The Curriculum	Improvement through Self Evaluation
Langlee Primary	November 2013	Satisfactory	Good	Very Good	Good	Good
Nursery	November 2013	Satisfactory	Satisfactory	Satisfactory	Good	Good
Chirnside Primary	Neuromber 2012	Good	Good	Good	Satisfactory	Satisfactory
Nursery	November 2013	Good	Good	Good	Satisfactory	Satisfactory
St Joseph's RC Primary	October 2013	Unsatisfactory	Weak	Unsatisfactory	Unsatisfactory	Weak
Eddleston Primary	January 2014	Satisfactory	Satisfactory	Satisfactory	Satisfactory	Weak
Selkirk High	March 2014	Good	Good	Good	Satisfactory	Satisfactory
Reston Primary		Good	Good	Good	Good	Good
Nursery	April 2014	Good	Good	Good	Good	Good
Wilton Primary	May 2014	Good	Good	Good	Good	Satisfactory
Nursery	May 2014	Satisfactory	Satisfactory	Satisfactory	Good	Satisfactory
St Boswells Primary	June2014	Good	Good	Good	Satisfactory	Satisfactory
West Linton Primary	August 2014	Weak	Satisfactory	Weak	Unsatisfactory	Unsatisfactory
Nursery		Satisfactory	Satisfactory	Weak	Unsatisfactory	Unsatisfactory

SCHOOL INSPECTIONS The table below shows the results of schools inspected in the last twelve months:



03

PROVIDE HIGH QUALITY SUPPORT, CARE AND PROTECTION TO CHILDREN, YOUNG PEOPLE, ADULTS, FAMILIES, AND OLDER PEOPLE **HOW ARE WE DOING?**



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Corporate Priority 3: Provide high quality support, care and protection to children, young people, adults, families and older people

Short Name	Trend Chart	Current Value	Commentary	Short Term Trend	Term	Status against Target	Managed By
What % of people aged 65+ receives their care at home?	CP03-P02P What % of people aged 65 + receive their care at home? 40.0% 37.5% 35.0% 32.5% 30.0% 27.5% 25.0% 20.0% 22.5% 20.0% CD ^D ¹⁰ ¹⁰ CD ^D ¹⁰	29.6%	 How are we performing: Performance has fallen back slightly to the level seen in quarter 4 of 2013/14. Actions we are taking to improve/maintain performance: A higher proportion of people are being supported in care homes currently. The introduction of new approaches in the community such as housing with care should help to improve this area of performance. 	₽	•		Elaine Torrance
What % of people contacting Social Work receive a service within 6 weeks of their assessment?	CP03-P28P What % of people contacting Social Work receive a service within 6 weeks on their assessment?	^f 96%	 How are we performing: This indicator is consistently meeting its target; this performance is also in line with the national picture, which reported a figure of 98% in December 2013. Actions we are taking to improve/maintain performance: A substantial amount of work continues to go into providing packages of care as a matter of priority to those people most in need of support. 	1			Elaine Torrance

Short Name	Trend Chart	Current Value	Commentary	Short Term Trend		Status against Target	Managed By
What % of children (aged 12+) are accommodated with family rather than residential placements?	CP03-P06P What % of children (aged 12+) are accommodated with family rather than residential placements?	74%	 How are we performing: This indicator has risen slightly over the last quarter. Younger age groups are more likely to be successfully placed in a family situation, while some older children and young people's needs are better served in a residential placement. Actions we are taking to improve/maintain performance: All placements are monitored by senior managers each month. 	1	•		Ann Blackie
What % of referrals to the Scottish Children's Reporter Administration are made through Integrated Children's Services?	CP03-P30P What % of referrals to the Scottish Children's Reporter Administration are made through Integrated Children's Services? 35% - 20% - 20% - 16% - 16% - 20% - 16% - 20%	31%	 How are we performing: This is used as a proxy indicator for joint working with partner agencies. Social Workers will generally take on the role of Lead Professional and hence lead any referral to the Scottish Children's Reporter Administration. The rise in the last quarter suggests that processes for joint working are operating effectively. Note: One quarter lag in data. Actions we are taking to improve/maintain performance: Training in Getting It Right For Every Child (GIRFEC) and roles of Named Person and Lead Professional is ongoing as part of the GIRFEC implementation plan. 				Ann Blackie

Short Name	Trend Chart	Current Value	Commentary	Short Term Trend	Long Term Trend	Status against Target	Managed By
How many people have received advice or advocacy through Welfare Benefits Service? (cumulative)	CP03-P35P How many people have received advice or advocacy through Welfare Benefits Service? 3,000 2,750 2,250 2,250 1,250 1,250 1,250 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	1,202	How are we performing: While the number of people being referred to the service continues to be consistent and slightly above target there has been a notable increase in money gained for customers over the second quarter. No single factor will have produced this increase. Some longstanding cases have finally been closed due to outcomes being achieved, some Personal Independent Payment claims have been coming through and staff have had the capacity to action the closure of cases.	•			Cathie Fancy
How much money was gained for customers of the Welfare Benefits Service? (cumulative)	CP03-P36P How much money was gained for customers of the Welfare Benefits Service? £6,000,000.00 £5,000,000.00 £4,000,000.00 £3,000,000.00 £1,000,000,00 £1,000,000,000,00 £1,000,000,00,000,00 £1,000,000,000,00,00,00,00,00,00,00,00,00	£2,680, 465.00	In addition to the cases dealt with by SBC Welfare Benefits Officers, Citizens Advice Bureau have approx. 250 live cases each quarter and help clients realise significant benefit monetary gains, in Q2 2014/15 this totalled £320k. Actions we are taking to improve/maintain performance: Historically there is a downward trend in the numbers referred in the third quarter, and the fact that the office is closed over the festive period impacts on this too. However, there is usually a significant spike in January which compensates for this.				Cathie Fancy

Short Name	Trend Chart	Current Value	Commentary	Short Term Trend	Long Term Trend	Status against Target	Managed By
How many incidents of domestic abuse are reported to Police Scotland? (cumulative)	CP03-P37P How many incidents of domestic abuse are reported to Police Scotland?	436	 How are we performing: It is believed we are continuing to address the significant under reporting in Police incident rates. In accordance with accepted national research, we expect there to be in the region of 1,200 victims per year in the Scottish Borders. Actions we are taking to improve/maintain performance: Ongoing delivery of support for victims of domestic abuse continues to be coordinated and delivered through the Pathway Project. The Pathway Project's funding ends in September 2015. A further funding opportunity, through the Scottish Government Violence Against Women Fund, is currently being scoped to continue the project to March 2016. The funding application will be submitted to the Scottish Government by 19 December 2014. The STEPs project, supporting complex needs clients, is currently being operationalised following a further successful BIG Lottery Fund application. Staff recruitment is currently underway. 	₽			John Scott
How many crimes and offences are recorded by Police Scotland? (cumulative)	CP03-P39P How many crimes and offences are recorded by Police Scotland?	1,577	 How are we performing: 8.3% reduction recorded in comparison to the same period in the previous year. A very encouraging result. Actions we are taking to improve/maintain performance: Police Scotland will continue to deliver an intelligence led approach to service delivery, coupled with the continued drive to deliver local community policing plans. 		1		John Scott

Short Name	Trend Chart	Current Value		Short Term Trend		Managed By
How much money is seized by Police Scotland? (cumulative)	CP03-P14P How much money is seized by Police Scotland? £1,750,000.00 £1,250,000.00 £1,250,000.00 £2500,000.00 £2500,000.00 £0.00 £10,000 £1	753.00	Observations: Proceeds of crime money is distributed to local areas via the Cashback for Communities Scheme, focused on youth diversionary activity. The delivery agent for Cashback for Communities, Inspiring Scotland, has been contacted to ask about flexibility with the programme moving forward to allow us to use money to meet local need.		1	John Scott



04

BUILD THE CAPACITY AND RESILIENCE OF OUR COMMUNITIES AND VOLUNTARY SECTOR HOW ARE WE DOING?



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Corporate Priority 4: Build the capacity and resilience of our communities and voluntary sector

Short Name	Trend Chart	Current Value	Commentary	Short Term Trend	Long Term Trend	Status against Target	Managed By
How many grants did we award from the Community Grant Scheme?	2504-P01P How many grants did we award from the Community Grant Scheme? 22.5 20.5	_	Observations: Number of grants in Q1 of 2014/15 were similar to Q4 of 2013/14. Normal trend in Quarter 2 would be more of a dip due to the holiday period and the season drop off of community activity. However, Awards for All was closed from May to August and this has helped to maintain Community Grant Scheme (CGS) levels.	1	•		Shona Smith
What was the value of the Community Grant Scheme grants awarded? (CP04-P02aP)	Exec - Community Grant Scheme: Grants / Total Project Value £600,000 -		The CGS aims to maximise external funding and often helps larger scale projects to be delivered. However, the CGS is also able to fund very small projects. For these reasons, total project costs can vary.	♣	•		Shona Smith
What was the total value of the projects the Community Grant Scheme money contributed to? (CP04-P02P)	E300,000 - E200,000 - E100,000 - E107,843 E122,178 E77,911 E42,607 E110,854 E19,520 E29,163 E30,284 E77,911 E42,607 E110,854 E0	£110,85 4	Q1 peak is the result of a series of BIG Lottery Fund Community Spaces projects which the CGS contributed to.	₽	♣		Shona Smith

Short Name	Trend Chart	Current Value	Commentary	Short Term Trend		Status against Target	Managed By
How many grants did we award from the Landfill Communities Fund?	CP04-P04P How many grants did we award from the Landfill Communities Fund?	2	Observations: Awards under the Landfill Communities Fund (LCF) are dependent on tonnage and taxation paid. Funds are notified quarterly. Applications are often held to await funds and this can cause peaks and troughs in the grant approval process. The Q4 peak results from an award to Burnfoot Community Futures - project cost of £2.15m	-	♣	2	Shona Smith
What was the value of the Landfill Communities Fund grants awarded? (CP04-P05P)	Exec - Landfill Communities Fund: Grants / Total Project Value £2,250,000 - £2,000,000 - £1,750,000 - £1,500,000 - £1,250,000 -	£37,795	LCF is often the final funder within a funding package. Applications are therefore held to await the results of other funding. A number of applications were being held in Q4 13/14 for this	♣	•	2	Shona Smith
What was the total value of the projects the Landfill Communities Fund money contributed to? (CP04-P05aP)	E1,000,000 E750,000 E500,000 E250,000 E0 E0 E0 E0 E76,864 E267,053 E267,053 E37,625 E99,457 E37,795 E37,795 E23,660 E0 E0 E0 E0 E0 E0 E0 E0 E0 E	£223,68 0	reason resulting Q1 14/15 peak due to a £125k carry forward and the clearance of the Q4 applications held.	♣	•	3	Shona Smith

Short Name Trend Chart Current Commentary Short Lona Status Managed Value Term Term against By Trend Trend Target CP04-P07aP How much National Lottery Funding (grants up to £10,000) was received in How much National £281,62 Shona the Scottish Borders? £300.000 Smith Lottery Funding 6 £281.626 £275.000 £257.492 (grants up to £250.000 £10,000) was £225,000 £200.000 received in the £175,000 Scottish Borders? £150,000 £128.621 £125,000 £92,105 £100,000 £75,000 £50.000 Observations - up to £10k: £25,000 £9,900 £0 Q1 and Q2 have shown a high rate of awards. This CA 2013/1A Q1 20 LANS 02201415 is due to a number of small grant schemes linked to the Commonwealth Games reaching closure and - Target (Ouarters) an upsurge in activity due to impending deadlines. CP04-P07bP How much National Lottery Funding (grants over £10,000) was received in £125,95 How much National Shona Also with Awards for All (AFA) closing, these two the Scottish Borders? £3,000,000 Lottery Funding Smith 6 quarters show the clearance of the backlog of AFA £2,750,000 (grants over £2.500.000 £2,374,299 applications. £10,000) was £2.250.000 £2,000,000 received in the £1,750,000 There is likely to be a reduction in activity in Q3 Scottish Borders? £1,500,000 due to 2 x Commonwealth Games small scheme £1.265.095 £1,250,000 closures and the 'pausing' of AFA from May to £1.000.000 £750.000 August. £500,000 £292,913 £236,512 £250,000 £125.956 Observations – over £10k £0 CA201311.4 Q22014115 Q4 peak due to Burnfoot Community Futures awards (£1.1m) and 6 x awards under BIG Lottery Target (Ouarters) Fund's Community Spaces. CP04-P07P What was the total value of National Lottery Funding received in the Scottish What was the total £407,58 Shona **Borders**? £3,000,000.00 value of National 2.00 Smith O1 and O2 dip due to closure of Community £2.750.000.00 Lotterv Fundina £2.466.404.00 Spaces and BIG Lottery Fund UK wide consultation £2,500,000.00 received in the £2,250,000.00 on new programmes from 2015. £2,000,000.00 Scottish Borders? £1,750,000.00 £1,500,000.00 £1,274,995.00 Л £1,250,000.00 £1.000.000.00 £750.000.00 £550.405.00 £500.000.00 £365.133.00 £407,582.00 £250.000.00 £0.00 CA201311A 012014115



Short Name	Current Value	Term	Term	Status against Target	Managed By
(CP04-P06eP) (cumulative)					
How many community council areas do not wish to join up and have a "Resilient Communities" plan? (CP04-P06fP) (cumulative)	4				Jim Fraser



05 MAINTAIN AND IMPROVE OUR HIGH QUALITY ENVIRONMENT HOW ARE WE DOING?



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Average Community Recycling Centre Recycling Rate 50.5% Q1 2013/14 54% Q1 2014/15

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Council Executive – Quarterly Public Performance Report, December 2014 Corporate Priority 5: Maintain and improve our high quality environment

Short Name	Trend Chart	Current Value	Commentary	Short Term Trend	Long Term Trend	Status	Managed By
How many people were killed on our roads?	CP03-P12P How many people are killed on our roads?	3	 How are we performing: There were three fatal accident casualties in the second quarter of 2014. This is also the running total for the year as there were no fatal casualties in quarter 1. The long term trend continues to be positive in terms of reducing the number of fatalities on our roads. Note: Road safety reported nationally by calendar year. Actions we are taking to improve/maintain performance: Continue to make interventions where appropriate at sites identified through the moving cursor accident cluster programme. Continue to work with partner organisations, in particular through the Scottish Borders Road Safety Working Group, to address broader elements through education, encouragement, communication and where appropriate enforcement. 	♣	•		Colin Ovens
How many people were seriously injured on our roads?	CP03-P13P How many people are seriously injured on our roads?	25	 How are we performing: In the second quarter of 2014 there were a total of 25 serious injury casualties. Although the number of people seriously injured on Border's roads is continuing to fall the rate of reduction is currently above that which is set nationally. Note: Road safety reported nationally by calendar year. Actions we are taking to improve/maintain performance: As above. 	₽	•	•	Colin Ovens



Short Name Trend Chart Current Commentary Short Lona Status Managed By Value Term Term against Trend Trend Target CP05-P35bP How much of our household waste goes to landfill? How much of our 8,152 How are we performing: Ross 10.000 household waste The amount of household waste sent to landfill has Sharp-9,000 goes to landfill? 8,152 increased compared to the same quarter the Dent 8.000 7,343 7,281 7,338 7,145 previous year. This is due to the removal of the 7,000 garden waste service. 6,000 5.000 4,000 Note: One quarter lag in data. 3.000 2,000 Actions we are taking to improve/maintain 1.000 performance: 0 Ţ 022013114 @201311A Q1.2014115 A new statutory food waste collection service • is to be introduced during Summer 2015. • A new Community Recycling Centre is to be Target (Ouarters) opened in Kelso in Spring 2015. Various Community Recycling Centres are to be upgraded. Once operational the Integrated Waste Treatment Facility, which forms part of the Councils long term waste treatment contract, will capture recyclates previously destined for landfill. CP05-P37P How much does it cost to put our household waste into landfill? £652,16 How much does it How are we performing: Ross £800,000 The cost of sending household waste to landfill has cost to put our Sharp-Ω £700,000 · increased compared to the same guarter last year. household waste Dent £652,160 £600,000 This is due to the annual increases in landfill tax into landfill? £524,205 £528,700 £528.336 £514,421 £500.000 (i.e. increased from £72/tonne to £80/tonne) and £400.000 the additional waste to landfill from the removal of the green waste collections. £300.000 £200.000 Note: One guarter lag in data. £100.000 022013114 @201311A C42013114 Actions we are taking to improve/maintain performance: A new statutory food waste collection service 🗕 Target (Quarters) • is to be introduced during Summer 2015. A new Community Recycling Centre is to be opened in Kelso in Spring 2015. Various Community Recycling Centres are to be upgraded. Once operational the Integrated Waste

Short Name	Trend Chart	Current Value	Commentary	Short Term Trend	Status against Target	Managed By
			Treatment Facility, which forms part of the Council's long term waste treatment contract, will capture recyclates previously destined for landfill.			
How much of our waste do we recycle at Community Recycling Centres?	CP05-P40P How much of our waste do we recycle at Community Recycling Centres? 60% 57.5% 55% 52.5% 50.52% 50.52% 50.52% 40% - 37.5% - - - - - - - - - - - - -	54.02%	 How are we performing: The recycling performance at Community Recycling Centres has increased compared to the same quarter last year. This is due to green waste inputs to the sites more than doubling when compared to the same quarter last year. Note: One quarter lag in data. Actions we are taking to improve/maintain performance: Various Community Recycling Centres are scheduled to be upgraded. A new Community Recycling Centre is to be 	1		Ross Sharp- Dent
			 opened in Kelso in Spring 2015. Re-use project introduced at Selkirk Community Recycling Centre. 			



06 DEVELOP OUR WORKFORCE HOW ARE WE DOING?

Scottish Borders SBLearn

Work opportunities **Modern Apprentices** scheme Q2 2014/15 Labourers -Mechanics -**Neighbourhood** Fleet Management **Employability Fund Posts** Services Administration -Street Lighting Technician -Student Placement Fleet Management Neighbourhood Services Supported Employees within SBC Electrician -**Current Apprentices Neighbourhood Services** employed within SBC **Construction, Contracting** Advertised **Operations Civil Engineers Apprenticeships** - Planning Student Clerical Assistant, Housing Strategy & Services Supported Employees 1 i Cleaners Number of SBC active Average % of working e-learners (cumulative) days lost **Care Assistant** Q2 2014/15 2,745 **Road Crossing**

Q2 2013/14

Q2 2014/15

Modern Apprentice Civil Eng

Assistant

Modern Apprentice Civil Engineering Technician, Regulatory Services

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Council Executive – Quarterly Public Performance Report, December 2014 Corporate Priority 6: Develop our workforce

Short Name	Trend Chart	Current Value	Commentary	Short Term Trend		Status against Target	Managed By
What % of working days are lost due to absence?	CP06-P14P What % of working days are lost due to absence? 5% 4.5% 4.3% 4.3% 4.3% 4.2% 4.3% 4.2% 4.3% 4.2% 4.2% 4.5% 4.0 4.2% 4.0 4.2%	3.9%	 How are we performing? Compared to Q2 last year, our performance has improved and work continues to ensure the attendance management policy and procedures are applied consistently. Actions we are taking to improve/maintain performance: A number of additional managing attendance training courses have been made available for individuals who have line management responsibilities. 	•			Clair Hepburn
How many of our employees are actively using SB Learn (our e- learning tool)? (cumulative)	CP06-P11P How many of our employees are actively using SB Learn (our e-learning tool)? 3,500 - 3,000 - 2,500 - 1,500 - 1,500 - 1,500 - 1,000 - 0 - 110 - 0 - 10 - 0 - 0 - 10 - 0 - 0 - 0 - 0 - 0 - 0 - 0 -	2,745	 How are we performing: There has been a 19% increase in the number of employees actively using SB Learn due to ongoing promotion and the introduction of new mandatory modules e.g. child protection Actions we are taking to improve/maintain performance: Ongoing promotion will continue, as well using SB Learn for mandatory training. (However, a paper based format of mandatory courses has also been passed to managers to trial with groups of non- office based staff). 	1	1	2	Clair Hepburn






07 DEVELOP OUR ASSETS AND RESOURCES HOW ARE WE DOING?



Correct at time of publication: Tuesday 2nd December 2014. Please note some performance indicators have a one guarter lag in data.

Council Executive – Quarterly Public Performance Report, December 2014 Corporate Priority 7: Develop our assets and resources

Short Name	Trend Chart	Current Value	Commentary	Short Term Trend	Long Term Trend	Status against Target	Managed By
How much has the Council received for selling its fixed assets (e.g. buildings), shares or debt? (cumulative)	CP07-P03P How much has the Council received for selling its fixed assets (e.g. buildings), shares or debt? £800,000.00 £7700,000.00 £500,000.00 £400,000.00 £100,000.00 £100,000.00 £100,000.00 £116,136.00	£225,05 4.00	 How are we performing: The sale of properties under offer is progressing and the Council will be bringing more properties to the market shortly. Observations: The market in the Borders is subdued; however there are signs that the upturn experienced in other areas is starting to be felt here. Properties are being actively marketed by our selling agents and where offers are accepted Estates and Legal Services are actively progressing sales to a conclusion. 	1	•		Andrew Drummon d-Hunt
What % of industrial & commercial properties, owned by the Council, are occupied?	CP07-P06P What % of industrial & commercial properties, owned by the Council, are occupied?	90%	 How are we performing: The number of property enquiries has increased by 16% in the first half of 2014/15 compared to the same time last year. Actions we are taking to improve/maintain performance: An inward investment property promotion appeared in 'Business Scotland', the Scottish Chambers of Commerce magazine in October. A tenant has been secured, and is now leasing, two of the five offices at the Horsemarket Business Centre, Kelso. The formal opening was on Thursday 30 October 2014. Promotional activity is being planned for the space to let at the Galashiels Transport Interchange. 	-	•		Bryan McGrath

Short Name	Trend Chart	Current Value	Commentary	Short Term Trend	Long Term Trend	Status against Target	Managed By
How much electricity in kilowatt hours does the Council use?	CP07-P17P How much electricity in kilowatt hours does the Council use? 2,750,000 2,250,000 2,250,000 1,750,000 1,750,000 1,750,000 1,250,000 0 0 0 0 0 0 0 0 0 0 0 0	1,661,3 12	 How are we performing: Electricity consumption has reduced by approximately 7% for the first half of 2014/15 although associated electricity costs have risen. Gas consumption has reduced by approximately 5% for the same period although associated costs have risen. Interrogating "Degree Day" data, Q1+2, 2014/15 has been almost 16% milder than the same period in 2013/14 and therefore the consumption reductions can largely be explained as a result of 	1	1		Andrew Drummon d-Hunt
How much gas in kilowatt hours does the Council use?	CP07-P18P How much gas in kilowatt hours does the Council use?	852,809	the mild weather experienced in Q1+Q2 of this year. Q2 however was approximately 10% cooler in 2014/15 than 2013/14 explaining the relative drop in consumption reduction since Q1. Despite electricity consumption reducing by over 7%, electricity <i>costs</i> have increased showing the difference in unit cost between the periods. Gas costs also rose despite a reduction in consumption which reinforces the need for continual improvements in efficiency and energy reduction to mitigate future energy price rises. Note: these consumption figures are quarterly actuals for only the 26 SBC "Half Hourly" monitored properties, which represents over 50% of the estate as the rest of the estate is only measured once a year. However these figures can be used to determine trends. Actions we are taking to improve/maintain performance: Efforts to reduce consumption and increase building efficiency/occupants awareness continue maximising the use of the Central Energy Efficiency Fund (CEEF), where applicable, supplemented with Capital funding where possible.				Andrew Drummon d-Hunt

Short Name	Trend Chart	Current Value	Commentary	Short Term Trend		Status against Target	Managed By
			Upgrades of inefficient lighting, heating plant and building fabric will continue where budgets and resources allow.				
How much does the Council spend on electricity?	CP07-P17aP How much does the Council spend on electricity? £275,000.00 £224,918.00 £225,000.00 £224,918.00 £225,000.00 £185,974.00 £175,000.00 £185,974.00 £125,000.00 £185,974.00 £125,000.00 £185,974.00 £125,000.00 £185,974.00 £125,000.00 £185,974.00 £125,000.00 £185,974.00 £25,000.00 £185,974.00 £0,000 £0,000 £0,000 £185,974.00 £125,000.00 £185,974.00 £0,000 £185,974.00 £125,000.00 £185,974.00 £0,000 £175,000.00 £0,000 £175,000.00 £0,000 £17,000 £17,000 £17,000 £17,000 £17,000 £17,000 £17,000 £10,000 £17,000 £10,000 £17,000 £10,000 £17,000 £10,000 £17,000 £10,000 £17,000	£224,918 .00	See above.	₽	♣		Andrew Drummond -Hunt
How much does the Council spend on gas?	CP07-P18aP How much does the Council spend on gas? £60,000.00 £55,000.00 £50,000.00 £47,080.00 £45,000.00 £47,080.00 £30,000.00 £35,004.00 £23,000.00 £35,004.00 £25,000.00 £35,004.00 £10,000.00 £35,004.00 £20,000.00 £35,004.00 £10,000.00 £35,004.00 £20,000.00 £35,004.00 £10,000.00 £35,004.00 £0,000.00 £35,004.00 £0,000.00 £35,004.00 £20,000.00 £35,004.00 £20,000.00 £35,000.00 £0,000.00 £35,000.00 £0,000 £35,000.00 £0,000 £35,000.00 £0,000 £35,000.00 £0,000 £35,000.00 £0,000 £35,000	£47,080. 00		♣	♣		Andrew Drummond -Hunt

Short Name	Trend Chart	Current Value	Commentary	Short Term Trend	Long Term Trend	Status against Target	Managed By
How much Council Tax is collected in a particular year?	CP07-P07P How much Council Tax is collected in a particular year?	58.32%	 How are we performing: From the recently released Local Government Benchmarking Framework data we are one of the best performing Councils in Scotland (6th out of 32) in collecting Council Tax. Actions we are taking to improve/maintain performance: To maintain performance, the council will continue with telephone campaigns directly to those payers in arrears to both make payment and where possible to sign up for Direct Debit. The Council also works closely with the Sheriff Officers on different initiatives on specific cases throughout the year. Further initiatives and campaigns are also being planned throughout the rest of the financial year including Direct Debit Take-up and reworking the reminder strategy. 		•		Jenni Craig



ENSURE EXCELLENT, ADAPTABLE, COLLABORATIVE AND ACCESSIBLE PUBLIC SERVICES **HOW ARE WE DOING?**

08



For more on performance visit **www.scotborders.gov.uk/performance** or email **performanceGscotborders.gov.uk** Correct at time of publication: Tuesday 2nd December 2014. Please note some performance indicators have a one quarter lag in data.

Council Executive – Quarterly Public Performance Report, December 2014 Corporate Priority 8: Ensure excellent, adaptable, collaborative and accessible public services







Short Name	Trend Chart	Current Value	Commentary	Short Term Trend	Long Term Trend	Status against Target	Managed By
How many complaints were categorised as bias or discrimination? (CP08-P17P)		4		♣	•		Les Grant
How many complaints were categorised as a delay in responding (by the Council)? (CP08-P18P)		13		₽	4		Les Grant
How many complaints were categorised as employee attitude ? (CP08- P19P)	Exec - Complaint Categories 70 - 67 71 69 60 - 63 50 - 43 40 - 77 38	19	How are we performing: There are no significant trends in terms of the categorisation of complaints, however the number categorised as "employee attitude" has returned to previous levels. Complaints categorised as those "failure to deliver	1		N	Les Grant
How many complaints were categorised as our failure to deliver a service? (CP08- P20P)	$\begin{array}{cccccccccccccccccccccccccccccccccccc$	63	services" remains the primary reasons for complaints to the Council. Actions we are taking to improve/maintain performance:	أ	•		Les Grant
How many complaints were categorised as " other "? I.e. something that cannot be categorised. (CP08- P21P)	CP08-P17P ■ CP08-P18P ■ CP08-P19P ■ CP08-P20P ■ CP08-P21P ■ CP08-P22P	38	Within each complaint category, we are able to identify specific service areas in order that corrective action can be taken.	•	♣		Les Grant
How many complaints were categorised as " policy "? I.e. the way the Council has taken a decision to		15		•			Les Grant

Short Name	Trend Chart			Current Value	Commentary	Short Term Trend	Long Term Trend	Status against Target	Managed By
deal with something. (CP08- P22P)									
How many frontline complaints were responded to by us within five working days?	CP08-P58P How many frontline complained of the second seco	days?	87.05%	87.05%	 How are we performing: In Quarter 2 there were 132 Stage 1 complaints closed, of which 15 exceeded five working day response target (please note this figure includes complaints where permission to extend timescales had been given). Only 1 of the 15 late cases sought to extend the response period (which is a requirement of the Complaint Handling Procedure for any complaint exceeding the 5 working day timescale at Stage 1). Actions we are taking to improve/maintain performance: A revised monitoring procedure has been implemented within Customer Services with the aim of highlighting issues at an earlier point in the complaint process. Local authority benchmarking of the Scottish Public Services Ombudsman (SPSO) performance indicators is being developed which will drive sharing of best practice and service improvements. 				Les Grant

Short Name	Trend Chart	Current Value	Commentary	Short Term Trend	Long Term Trend	Status against Target	Managed By
How many complex complaints were acknowledged by us within three working days?	CP08-P59P How many complex complaints were acknowledged by us within three working 100% 97.5% 95.6% 90% 92.5% 90% 87.5% 80% 2.5% 80% 0.75%	91.67%	 How are we performing: In Quarter 2 there were 21 Stage 2 complaints closed. Of the 21 Stage 2 complaints, 4 were acknowledged within 3 working days (it is a requirement of the Complaint Handling Procedure to acknowledge Stage 2 complaints within 3 working days). Actions we are taking to improve/maintain performance: See above. 	1	•		Les Grant
How many complex complaints were responded to by us within 20 working days?	CP08-P60P How many complex complaints were responded to by us within 20 working days? 90% 90% 90% 90% 90% 90% 90% 90% 90% 90%	76.41%	 How are we performing: In Quarter 2 there were 21 Stage 2 complaint responses, of which 4 exceeded the 20 working day response target (Please note this figure also includes complaints where permission to extend timescales had been given). None of the 4 late cases sought to extend the response period (which is a requirement of the Complaint Handling Procedure, for any complaint exceeding the 20 working day timescale at Stage 2). Actions we are taking to improve/maintain performance: See above. 	1	•		Les Grant