

Scottish Borders Council

Equality Impact Assessment

Title of Proposal:	Procurement Annual Report 2017-2018
---------------------------	-------------------------------------

Service Area: Department:	Chief Executives – Corporate Finance – Commercial & Commissioned Services
--	---

Description:	<p>During 2017, a new Commercial and Commissioned Services Strategy 2018-2023 (CCSS) was delivered to achieve the strategic procurement ambitions of Scottish Borders Council. By embedding a sustainable approach into the strategy themes and objectives we aim to make a real difference and positively influence the outcome of our procurement activities.</p> <p>In February 2018 a new Corporate Plan for 2018-2023 called ‘Our Plan and Your Part in it’ was approved at Council. It sets the direction for the next five years to:</p> <ul style="list-style-type: none"> • Make the most of the new opportunities we now have • Tackle the challenges we face • Take account of what our new Administration want to achieve • Ensure we respond to national policies and other statutory requirements <p>The plan is structured across four key themes:</p> <ul style="list-style-type: none"> • Our Services for you • Independent Achieving people • A Thriving Economy with opportunities for everyone • Empowered vibrant communities <p>The first annual review and refresh of the CCSS strategy will take place later in 2018 and will ensure the ongoing direction of</p>
---------------------	--

	<p>procurement is in line with the new Corporate Plan.</p> <p>This annual procurement report has been prepared to meet the requirements of the Procurement Reform (Scotland) Act 2014 and is the first of such a report to cover a 15 month period 1st January 2017 to 31st March 2018.</p> <p>The report demonstrates how our performance and achievements during the period meets both the strategic direction set by the organisation and all relevant procurement legislation. Furthermore the report also includes case studies that demonstrates how equality is mainstreamed into our procurement practices in the areas of : xxxx.</p> <p>Preliminary Note – General Duty and Equality Evidence.</p> <p>The national ambition behind each contracting authorities Annual Report is to demonstrate to stakeholders that procurement spend is being used to best effect to achieve:</p> <ul style="list-style-type: none"> • Better public services • Social, economic and environmental outcomes in the area; and • A range of local and national policies. <p>The report aims to address each of these strategic objectives. More generally, all procurement activity regardless of value must comply with European Union (EU) principles of: Equal treatment and non-discrimination. The annual report notes the Councils Sustainable Procurement Charter which brings together our requirements from suppliers across key areas including Equalities, Fair Work Practices, the Disability Confident Scheme and the Modern Slavery Act 2015. There is also a dedicated section on Supported Business and the Third Sector. All of these aspects have a significant relevance to the Equality Duty. Given this operational context and for the purpose of this report an Equality Impact Assessment will not be undertaken. However not to be complacent the review of the CCSS 2018 -2023 and its subsequent actions will be monitored to ensure that they remain relevant, non-discriminatory and fit for purpose.</p>
--	--

	<p>Relevance to the Equality Duty in Summary:</p>
	<p>What impact will your proposal have on the following :</p>

	Equality Duty	Reasoning:
	Elimination of discrimination (both direct & indirect), victimisation and harassment.	<p>Whilst the report itself is not directly relevant to the Equality Duty our procurement activities are regardless of value we must comply with the European Union (EU) principles of: Equal treatment and non-discrimination.</p> <p>The annual report highlights how equality is mainstreamed into our procurement everyday working practices which ensure that we eliminate discrimination, promote the opportunity of equality and foster good relations.</p>
	Promotion of equality of opportunity?	
	Foster good relations?	

3.6	Recommendations	
		Approved Yes/No
	For the purpose of this report an Equality Impact Assessment has not been undertaken. However not to be complacent the review of the CCSS 2018 -2023 and its subsequent actions will be monitored to ensure that they remain relevant, non-discriminatory and fit for purpose. Where, any impacts become apparent these will be addressed and reported in the outcomes of the review together with further evidence that demonstrates how equality continues to be mainstreamed into our everyday procurement practices.	Yes

Signed Off (Sign off <u>must</u> be completed by Service Manager or Director)			
Name:	Kathryn Dickson	Directorate:	Finance, Procurement & ICT - Chief Executives
Post:	Commercial & Commissioned Services Manager	Date:	26/07/2018

EIA Completed By			
Name	James Paterson	Service Area.	Commercial & Commissioned Services

Post	Senior Commercial, Performance & Development Officer	Date	26/07/2018
Name	Simone Doyle	Service Area.	Human Resources
Post	Equality & Diversity Officer (Human Resources)	Date	26/07/2018