

Reference (official use)



## Petitions – submission form

If you wish to submit a petition for consideration by the Scrutiny & Petitions Committee, please complete the form below. You are advised to refer to the Guidance Questions and Answer sheet provided.

### Details of Principal Petitioner

Please enter the name and contact details of the person raising the petition.  
*The Principal Petitioner must be on the Register of Electors for the Scottish Borders Council area.*

<b>Name:</b>	
<b>Address:</b>	
<b>Postcode:</b>	
<b>Telephone no:</b>	
<b>Email:</b>	

### Title of Petition and Petition Statement

Please enter the title of the Petition and a statement to cover the main subject of the Petition or the action you would like the Council to take.

**Title:**

**Statement (no more than 250 words):**

**Further information.**

Please enter below any measures already taken, or persons/organisations approached to attempt to resolve the issues. Attach additional sheets to this form if required but please note that this information must be limited to no more than 4 sides of A4 paper.

**Presentation of petition to the Committee.**

Please indicate below if you would like the opportunity to make a statement at the meeting of the Scrutiny & Petitions Committee when your petition is considered. Whether or not you will be invited to do so will be at the discretion of the Chairman.

\*I do/do not wish the opportunity to make a brief statement about the petition.

\*I would like my deputy named below to make a statement on my behalf.

Name of deputy .....

Contact details .....

Signature of deputy.....

\* please delete as appropriate

**Signature of Principal Petitioner.**  
 If you are satisfied your petition meets all the requirements as stated in the Guidance Questions and Answers please add your signature and date below.

Signature of Principal Petitioner.....

Date.....

**Accompanying signatures.**  
 Your petition must be accompanied by at least 10 signatures in total, from persons aged 16 and over, resident in the Scottish Borders. The signatures must be from a minimum of 3 separate addresses.  
*Please be aware that if the petition is on the agenda for a meeting of the Scrutiny & Petitions Committee the names and addresses, but not signatures, of all signatories will be published on the Council website.*

	<b>Name</b>	<b>Address</b>	<b>Signature</b>
1			
2			
3			
4			

5			
6			
7			
8			
9			
10			

*Attach additional sheets of signatures if you wish.*

**Please submit this form and any additional sheets to:-**

Clerk to the Council, Scottish Borders Council, Council Headquarters, Newtown  
St Boswells, Melrose, TD6 OSA,  
or email to:

[committeepapers@scotborders.gov.uk](mailto:committeepapers@scotborders.gov.uk)