

Business World in Focus | Issue 5 | 3 April 2017

As planned, the launch of the new Business World system will take place on Monday 3 April.

This will be staged throughout the day and you will be notified by email when you are able to access the system.

Until you have received this communication please do not click on new icons that have appeared on your desktop. If you try to access the system prior to being notified you will receive an error message.

Everyone will have the following icon:



and central support functions staff may also have the icon below for Desktop access



The implementation of this new system is a huge step for the Council and we ask for your patience during the initial roll-out and while all its functions are activated.

With any project of this size, some teething issues are likely, however we are confident that the end result will be worth it.

Help and Support

In addition to being notified when you are able to access the system, you will also receive information regarding the support available.

Remember

- If you manage staff with no IT access, can you please ensure that they get access to this update and where to find <u>previous versions</u>.
- You can also find out more at: <u>www.scotborders.gov.uk/BusinessWorld</u> where you can see how the system is going to look and <u>check out our FAQs</u>, which are updated regularly.

Regards, Business World Project Team

w: <u>www.scotborders.gov.uk/businessworld</u> e: <u>businessworld@scotborders.gov.uk</u>

