

Scottish Borders Council

Equality Impact Assessment Stage 3 – Sign Off

3.1	Title of Proposal:	eBuilding Standards Implementation of Scottish Government's Electronic Portal				
3.2	Service Area: Department:	Place				
3.3	Description:	<p>The Scottish Government are introducing introduced an electronic/on-line Portal through which the public can submit applications for Building Warrants.</p> <p>This will go live on 24th August 2016 and we at Scottish Borders Council have run a project to ensure we can connect with the new portal and be able to receive applications from the public electronically.</p> <p>In summary the only change for the public in relation to this piece of work is the addition of an electronic option for making applications. Paper applications are still acceptable and therefore there is no negative impact on the public from this work.</p>				
3.4	Impact Assessment					
	Equality Characteristic	Impact			Description	Mitigation & Recommendations
		No Impact	Positive Impact	Negative Impact		

	All characteristics and associated themes including: Age, Disability, Gender, Race , People with Religious or other beliefs Sexual Orientation, Carers, Poverty and Employees	X			The process for applying remains exactly the same for the public and has no impact on any of the characteristics named opposite. No mechanisms for applying have been altered or withdrawn in any way it is simply an implementation of an additional electronic option by which applications may be submitted.	See section 3.6 (recommendations) below
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3.5	Relevance to the Equality Duty in Summary:	
What impact will your proposal have on the following :		
Equality Duty		Reasoning:
Elimination of discrimination (both direct & indirect), victimisation and harassment. <i>(Will proposal discriminate? Or help eliminate discrimination?)</i>		The proposal is completely neutral as it does not change the Building Standards application process for the public it simply adds an extra option to the means in which applications can be made.
Promotion of equality of opportunity? <i>(Will your proposal help or hinder the Council with this)</i>		
Foster good relations? <i>(Will your proposal help or hinder the council s relationships with those who have equality characteristics?)</i>		

3.6	Recommendations & Mitigation		
	Characteristic	Mitigation/Recommendation	Approved Yes/No
		The application of the usage of the portal will be monitored and reviewed within 18 months of its introduction in order to ensure that the option remains a positive addition when submitting planning applications.	Yes

Signed Off (Sign off <u>must</u> be completed by Service Manager or Director)			
Name:	Brian Frater	Directorate:	Regulatory Services
Post:	Service Director	Date:	5 th September 2016
Completed By : Project Team			
Date	Name	Post	Service Area
27/05/2016	Graeme Dobson	Project Manager Corporate Transformation Programme	Chief Execs
	James Whiteford	Principal Building Standards Surveyor	Place
	Julie Kerr	Systems Administrations Assets Officer	Chief Execs
	Stephen Wemyss	Systems Administrations Assets Officer	Chief Execs
	Norman Halcrow	Business Systems Officer	Chief Execs
	Gavin Innes	Infrastructure Delivery Manager	Chief Execs
	John Hayward	Development Standards Manager	Place
	Lennox Blyth	Lead Building Standards Surveyor	Place
	Laura Wemyss	Administration Assistant	Place
	Brad Herbert	Area Building Standards Surveyor	Place
	Susan Paterson	Administrative Assistant/Registration	Place

