

1 APRIL 2010



**SCOTTISH BORDERS COUNCIL**

**SCHEME OF ASSISTANCE**

**SECTION 72 STATEMENT**

**MATRIX**

**DISABLED ADAPTATIONS**

PRIORITY	ASSISTANCE	SUMMARY	DEPARTMENT/ SERVICE	RESOURCES
<p><b>Disabled Adaptations and Standard Amenities (excluding house extensions for living rooms or bedrooms)</b></p>	<p>1. Minimum of 80% grant</p> <p>2. Between 80% and 100% grant paid on a means tested basis</p> <p>3. 100% grant for home owners or private sector tenants on the following benefits:</p> <ul style="list-style-type: none"> <li>• Income Support</li> <li>• Income Based Job Seekers Allowance</li> <li>• Guarantee Element of Pension Credit</li> <li>• Income Related Employment and Support Allowance</li> </ul>	<p>Mandatory grant</p>	<p><b>Private Sector Housing Grant Team</b></p> <p><b>Borders Care &amp; Repair</b></p>	<p><b>PSHG</b></p>
<p><b>Information and Advice</b></p>	<p>In addition, other assistance can be provided:</p> <ul style="list-style-type: none"> <li>• Information and Advice Leaflets</li> <li>• Corporate Website</li> <li>• Practical Assistance</li> <li>• Technical Assistance</li> <li>• Social Work referral (SSCCA, OTs)</li> <li>• Referral to Borders Care &amp; Repair</li> </ul>	<p>Other assistance as detailed</p>	<p><b>Housing Strategy Team</b></p> <p><b>Private Sector Housing Grant Team</b></p> <p><b>Social Work</b></p> <p><b>Planning and Economic Development</b></p> <p><b>Borders Care &amp; Repair</b></p>	<p><b>PSHG</b></p> <p><b>Social Work</b></p> <p><b>Planning</b></p>

**HOUSE CONDITIONS**

PRIORITY	ASSISTANCE	SUMMARY	DEPARTMENT/ SERVICE	RESOURCES
<p><b>Information</b></p>	<p>Information leaflets will contain the following information:</p> <ul style="list-style-type: none"> <li>• Maintaining your home</li> <li>• Organising common repairs</li> <li>• Organising repairs: Professional help and employing a contractor</li> <li>• Paying for building repairs and maintenance</li> <li>• Consents, Notices and Enforcements</li> <li>• Energy conservation</li> <li>• Direct grant aid for private water supplies</li> <li>• Landlords: maintaining and managing your private sector tenancy</li> <li>• Landlords: helping your tenant stay in their home</li> <li>• Borders Care and Repair</li> </ul> <p>The Council Corporate website will also feature the above information.</p>	<p>Provision of comprehensive information material</p> <p>Signposting to other agencies</p>	<p><b>Housing Strategy Team</b></p> <p><b>Private Sector Housing Grant Team</b></p> <p><b>Borders Care &amp; Repair</b></p> <p><b>Planning and Economic Development</b></p> <p><b>Environmental Health</b></p>	<p><b>PSHG</b></p> <p><b>Planning</b></p> <p><b>Social Work</b></p> <p><b>Technical Services</b></p>
<p><b>Advice</b></p>	<p>Referral to:</p> <ul style="list-style-type: none"> <li>• Borders Care &amp; Repair</li> <li>• SBC Home Energy Advisor</li> <li>• Environmental Health</li> <li>• Private Landlord Enforcement</li> <li>• Planning and Economic Development</li> <li>• Environmental Health</li> <li>• National Advisory Service</li> </ul>	<p>Personalised response to specific queries, detailing types of assistance available.</p> <p>Signposting to other agencies and/or department.</p>	<p><b>Border Care &amp; Repair</b></p> <p><b>Housing Strategy Team</b></p> <p><b>Private Sector Housing Grants Team</b></p> <p><b>Environmental Health</b></p>	<p><b>PSHG</b></p> <p><b>Social Work</b></p> <p><b>Technical Services</b></p>

<b>Financial Assistance</b>	<p>Direct owners to:</p> <ul style="list-style-type: none"> <li>• Money Advice Services</li> <li>• Income maximisation</li> <li>• Independent Financial Advisors</li> <li>• Local Credit Union</li> <li>• DWP</li> <li>• Historic Scotland</li> <li>• Direct Grant Aid (private water supplies)</li> </ul>	<p>Personalised response to specific queries, detailing types of assistance available.</p> <p>Signposting to other agencies.</p>	<p><b>Borders Care &amp; Repair</b></p> <p><b>Housing Strategy Team</b></p> <p><b>Environmental Health</b></p> <p><b>Private Sector Housing Grants Team</b></p>	<p><b>PSHG</b></p> <p><b>Social Work</b></p> <p><b>Tech services</b></p>
<b>Practical Assistance</b>	<p>PSHG Team:</p> <ul style="list-style-type: none"> <li>• Assist with organising and prioritising repairs</li> <li>• Maintenance Plans</li> </ul> <p>Referral to:</p> <ul style="list-style-type: none"> <li>• Borders Care &amp; Repair</li> <li>• National Advisory Service</li> <li>• Building Standards</li> <li>• Planning</li> <li>• Environmental Health</li> </ul>	<p>Personalised response to specific queries, detailing types of assistance available.</p> <p>Signposting to other agencies and/or departments.</p>	<p><b>Borders Care &amp; Repair</b></p> <p><b>Housing Strategy Team</b></p> <p><b>Planning and Economic Development</b></p> <p><b>Environmental Health</b></p> <p><b>Private Sector Housing Grants Team</b></p>	<p><b>PSHG</b></p> <p><b>Social Work</b></p> <p><b>Technical Services</b></p> <p><b>Planning</b></p>

## ENFORCEMENT POWERS

PRIORITY	ASSISTANCE	SUMMARY	DEPARTMENT/ SERVICE	RESOURCES
<b>Work Notice (Common Repairs, Tenement Properties and single dwellings)</b>	<p>A formal notice served on the property providing details of the required work to bring the property up to standard</p> <p><b>Planning and Economic Development – Enforcement</b> Common repairs and Tenement properties (This work can also be carried out under sections of the Building (Scotland) Act 2003)</p> <p><b>Environmental Health</b> Single dwellings</p>	Ensures work is carried out on the property	<p><b>Planning and Economic Development – Enforcement</b></p> <p><b>Environmental Health</b></p>	<b>Corporate Funded</b>
<b>Maintenance Order</b>	<p>Preparation of a Maintenance Plan for up to a 5 year period (PSHG)</p> <p>Enforcement of Maintenance Plans (should work not be carried out as per the Plan)</p>	Ensures work is carried out on the property	<p><b>Private Sector Housing Grants Team</b></p> <p><b>Planning and Economic Development - Enforcement</b></p>	<p><b>Social Work</b></p> <p><b>Corporate Funded</b></p>
<b>Housing Renewal Areas (HRA)</b>	<p>Where action is taken on an area basis to tackle issues of poor quality housing where either:</p> <ul style="list-style-type: none"> <li>• Housing is sub-standard</li> <li>• The appearance or state of disrepair is adversely affecting the amenity of the area</li> </ul> <p>A house is deemed sub-standard if it is:</p> <ul style="list-style-type: none"> <li>• Below the tolerable standard</li> <li>• In a state of serious disrepair</li> <li>• In need of repair and is likely to deteriorate rapidly or damage other premises if nothing is done to repair it</li> </ul>	To ensure that appropriate action is taken	<p><b>Planning and Economic Development</b></p> <p><b>Environmental Health</b></p>	<b>Corporate Funded</b>