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**Scottish Borders Local Action Group (LAG)   
Community Led Local Development Fund 24/25**

Thursday 26th September 2024

TEAMS Online 10:00-11:23

**NOTE OF MEETING**

**Present:**

Hans Waltl, Chair of the LAG (HW)

Pip Tabor, Southern Uplands Partnership (PT)

Miriam Adcock, Zero Waste Scotland (MA)

Hazel Smith, Re-Tweed (HS)

Lianne Drummond, Berwickshire Swap (LD)

Charles Dundas, Borders Forest Trust (CD)

**Secretariat:**

Simon Lynch, Scottish Borders Council (Economic Development) (SL)

Emma Hamilton, Scottish Borders Council (Economic Development) (EH)

Linda Kerr, Scottish Borders Council (Economic Development) (LK)

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|  | | **Action** |
| **1.0** | **Welcome** |  |
| **2.0** | **Apologies**  Lesley Forsyth, Scottish Borders Council (Economic Development) (LF)  Trevor Jackson, Charlesfield Farms / SBSEC (TJ)  Fiona Benton, Borders Community Action (FB)  Jan Pringle, South of Scotland Enterprise (JP)  Margaret Simpson, Scottish Borders Social Enterprise Chamber (MS) |  |
| **3.0** | **Conflict of Interest**  Lianne Drummond – Berwickshire Swap |  |
| **4.0** | **Minutes**  **CLLD Update**  It was noted that the financial situation remains unchanged from the previous session. There have been no updates regarding tranche 2 or youth LAG funding, with no details available on the timescale, though it is likely to be addressed in the autumn/winter budget.  The remaining funds are as follows:   * £48,709.00 in revenue * £80,820.00 in capital * £50,000.00 for business   It was highlighted that there are 3.5 times more revenue applications than available funds and 1.5 times more capital applications than available funds.  All funding streams, except for those aimed at Growing the Local Economy, have now closed and are no longer accepting applications.  The panel raised a query regarding the use of single quotes and sought confirmation on procurement rules, this being, any request over £5,000.00 must have three quotes provided with at least one of those quotes being Borders based.  There was a consensus from the panel that they wish to encourage more projects to be using recycled/reconditioned items in their capital works.   1. Happy Swimmers – GREEN 2. Newcastleton – GREEN 3. Greener Peebles – GREEN 4. Wedale Bookshop – GREEN 5. Greenlaw Bowling - GREEN 6. Home Basics – GREEN 7. Oxton Development Trust – GREEN 8. Recovery Coaching Scotland – GREEN 9. Berwickshire Swap – Lianne Drummond left the room for this discussion - GREEN 10. TD1 – RED 11. Abundant Borders – RED 12. Alchemy Film and Arts – RED 13. Sea the Change – RED 14. Luckenbooth Café – Appeal - RED |  |
| **6.0** | **Discussion on Best Practice**   * The panel wants to be more thoughtful when reviewing applications and will highlight best practices in the next round. * The Recovery Café’s application was excellent, showcasing their work clearly and effectively. * Applications should be clear, coherent, and concise, speaking from experience and qualifications. * Responses should not be overcomplicated; they need to address the who, where, why, and what. * Many applications had a lot of words but lacked substance. * There should be standardisation of file names for easier review. | Reminder to the panel to consider best practice whilst reviewing.  SBC Team to standardise file names. |
| **7.0** | **AOB** |  |
| **8.0** | **Meeting Closes – 11:23** |  |