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## **ALLOWANCES PAID TO MEMBERS DURING 2024/25**

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### **Briefing Note by Democratic Services Manager**

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**31 May 2025**

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#### **1 SUMMARY**

- 1.1 All Councils must publish information on Councillors' salaries, allowances and expenses paid to Members in respect of the previous financial year in a standard format on their websites by 1 June to meet the publicity requirements of the Local Government (Allowances and Expenses) (Scotland) Regulations 2007. This information also includes any costs for transport or subsistence which have been booked by the Council on behalf of the Councillors. At the same time, information on courses and conferences attended by Councillors is also required to be published.
- 1.2 The Regulations, as amended, specify the levels of salary, allowances and reimbursement of expenses which may be paid to local authority Elected Members. Councillors' salaries were increased by 6.2% from 1 April 2024 in accordance with The Local Governance (Scotland) Act 2004 (Remuneration) Amendment Regulations 2024 and therefore the annual amount payable to each Councillor increased from £20,099 to £21,345 per annum, unless he or she was entitled to one of the higher amounts payable to the Leader of the Council, the Convener or to Senior Councillors.
- 1.3 The number and designation of Senior Councillors in the Scheme of Remuneration was previously agreed at the meeting of Scottish Borders Council held on 26 May 2022 with subsequent changes agreed at the meeting held on 29 August 2024. Detailed in Appendix 1 to this report is the remuneration and expenses paid to all Councillors from 1 April 2024 to 31 March 2025. Detailed in Appendix 2 is Members' attendance at training events, conferences and seminars in 2024/25.
- 1.4 Total remuneration and expenses paid to Members in 2024/25 amounted to £888,524.40, compared with a total of £837,875.68 in 2023/24. Travel expenses totalled £24,366.17 in 2024/25, compared to the 2023/24 figure of £25,345.30. The cost of Telephone and ICT Expenses in 2024/25 amounted to £5,203.62, compared to £4,761.47 in 2023/24. Mobile phone costs are now paid centrally, so it is not possible to identify the cost to individual Councillors. Members can claim a proportion of their home broadband costs rather than the Council providing a business line, and some Members have not made any claim. The overall travel expenses figure is expected to fluctuate year on year as claims are based on actual journeys made; whether claims are up to date; or whether Members have chosen not to claim expenses.
- 1.5 As the format of publication of costs is prescribed, it should be noted that while the end column gives a "Total Salary and Expenses", this is the

amount attributed to each Councillor and not the amount paid directly to each Councillor.

## 2 TRAINING EVENTS AND CONFERENCES

- 2.1 Detailed in Appendix 2 is Members' attendance at training events, conferences and seminars in 2024/25, in the format recommended by the Scottish Local Authorities Remuneration Committee.
- 2.2 Members are also invited to attend a number of online briefing sessions throughout the year. Attendance at these is not included in the training/conference Appendix. Ten sessions were held during 2024/25 with the topics that included:
- Borders Community Action
  - Affordable Housing Supply
  - Scottish Borders Registered Social Landlords
  - Justice Social Work
  - Risk Management and Counter Fraud
  - UNCRC (Incorporation) (Scotland) Act 2024
  - Housing Emergency
- 2.3 Members also undertake specific/refresher training related to committees e.g. Audit, Planning & Building Standards, etc. on an ongoing basis and this tends to be carried out in-house where there is no direct cost. This is not recorded separately and not therefore included in the appendix.

### Author(s)

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**Background Papers:** Members Travel Claims; Invoices

**Previous Reference:** Briefing Note, 31 May 2024