

**TAXI/PRIVATE HIRE BOOKING OFFICE
CONDITIONS**

Mandatory Conditions

- (a) a record has to be kept of every booking for the hire of a licensed taxi or private hire car taken at the relevant premises;
- (b) a record has to be kept of:
 - (i) the registration number of the vehicle which was hired as the result of a booking taken at the relevant premises; and
 - (ii) the name of the driver at the time of that hire; and
- (c) the holder of the licence shall take all reasonable steps to ensure that any booking taken at the relevant premises from a member of the public for the hire of a licensed taxi or private hire car results in the hire of a vehicle which is:
 - (i) a licensed taxi or private hire car; and
 - (ii) driven by a person who holds a licence granted under Section 13 of the Act and that licence is in effect.