Journey Details												
Date	Time of Departure	Time of Arrival	Detailed Description of Approved Duty	Expense Items or Details of Journey	Car and Van Mileage	Motorcycle Mileage	Bicycle Mileage	Name & Passenger Mileage	Subsistence	Accommodation Details	Other Travel etc.	Other Expenses
13.4.23	1pm	1:30pm	SSDA	Home –SBC HQ (Return)	18 Miles							
18.4.23	9am	9:25am	Executive	Home –SBC HQ (Return)	18 Miles							
25.4.23	10:15am	10:35am	Book festival Launch	Home – Melrose (return)	*12 Miles*							
27.4.23	9am	9:30am	Full Council	Home –SBC HQ	9 miles							
3.5.23	8:30am	8:45am	Borders College Launch	Home to Borders College (Return)	6 miles							
11.5.23	11am	11:45	Economic Group	Home –SBC HQ (Return)	18 Miles							
16.5.23	9am	9:25am	Executive, countryside day, SFA meeting	Home –SBC HQ, HQ to Kelso, Kelso to SBC HQ, HQ to Home	40 Miles							
25.5.23	9am	9:25am	Full Council	Home –SBC HQ (Return)	18 Miles							
29.5.23	9am	9:25 am	Various inc chief exec	Home –SBC HQ (Return)	18 Miles							
1.6.23	9am	9:45am	Inspire Learning	Home to Kelso	40 Miles							

5.6.23	9am	9:15am	Travel Glasgow SFHA conference	Home to Tweedbank station	5 Miles								
7.6.23	1pm	1:20pm	Inspire Learning awards	Tweedbank station to Home	5 Miles								
13.6.23	9am	9:25am	Exec and various	Home –SBC HQ (Return)	18 Miles								
15.6.23	12:50pm	1pm	Esports	Home to Borders College (Return)	6 Miles								
19.6.23	9am	9:25am	Armed Forces Flag	Home –SBC HQ (Return)	18 Miles								
21.6.23	9:15am	9:30am	SFA Meeting	Tweedbank station to Home	10 Miles								
21.6.23	5pm	5:40pm	Hawick Rugby	Home- Hawick Rugby Club (Return)	40 Miles								
22.6.23	7:15am	7:55am	Borderlands	Home – Sainsbury's Hawick (Return)	38 Miles								
23.6.23	9:40am	9:55am	REP	Home to Borders College (Return)	6 Miles								
28.6.23	8am	8:25am	Working Group and various	Home –SBC HQ (Return)	18 Miles								
29.6.23	8:45am	9:10am	Full Council	Home –SBC HQ (Return)	18 Miles								