| Journey Details |  |  | Detailed Description of Approved Duty | Expense Items or Details of Journey | Car and Mileage | Motorcycle Mileage | Bicycle Mileage |  <br> Passenger Mileage | Subsistence | Accommodation Details | Other Travel etc | Other Expenses |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Date | Time of Departure | Time of Arrival |  |  |  |  |  |  |  |  |  |  |
| $\begin{aligned} & \hline 27 / 04 / 20 \\ & 23 \end{aligned}$ | 8.30am | 9.20 amm | full council meeting at st boswells HQ | travel from home to st boswells and retunr | 52 |  |  |  |  |  |  |  |
| $\begin{aligned} & \text { 27/04/20 } \\ & 23 \end{aligned}$ | 6.30 pm | 7pm | meeting with peebles high school parents council | travel from home to peebles and return home | 38 |  |  |  |  |  |  |  |
| $\begin{aligned} & \hline 03 / 05 / 20 \\ & 23 \end{aligned}$ | 10.30am | 11.am | attendance at innerleithen to discuss bike lanes with officers I | travel to innerleithen and return home | 28 |  |  |  |  |  |  |  |
| $\begin{aligned} & \hline 06 / 05 / 20 \\ & 023 \end{aligned}$ | 9 am | 9.35 am | coronation events in peebles, walkerburn and innerletithen with communtities and community councils | travel to peebles, walkerburn and innerleithern and return home | 42 |  |  |  |  |  |  |  |
| $\begin{aligned} & \text { 09/05/20 } \\ & 23 \end{aligned}$ | 9 am | 9.25 am | travel to gorebridge stattion for travel to COSLA police meeting edinburgh | travel from home to gorebridges and return | 20 |  |  |  |  |  |  |  |
| $\begin{aligned} & 11 / 05 / 20 \\ & 23 \end{aligned}$ | 6.30pm | 7 pm | attendance ay peebles communtiy council | travel from home to peebles and return | 38 |  |  |  |  |  |  |  |
| 12/05/23 | 10.30am | 11am | meeting with police and residetns for pop up bob cardrona | travel to cardrona and return t | 32 |  |  |  |  |  |  |  |
| $\begin{aligned} & \hline 15 / 05 / 20 \\ & 23 \end{aligned}$ | 6.30 pm | 7pm | attendance at innerleithen communtiy council | travel from home to innerleithen and retunr st boswells | 28 |  |  |  |  |  |  |  |
| $\begin{aligned} & \text { 17/05/20 } \\ & 23 \end{aligned}$ | 6.30pm | 7 pm | attendance at walkerburn communtiy council | travel from home to walkerbuen and return | 32 |  |  |  |  |  |  |  |
| $\begin{aligned} & \text { 19/05/20 } \\ & 23 \end{aligned}$ | 3.30pm | 4.15pm | chamber institute ev ent with live borders | travel to peebles and retunr | 38 |  |  |  |  |  |  |  |
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