| Journey Details | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Date | Time of Departure | Time of Arrival | Detailed Description of Approved Duty | Expense Items or Details of Journey | Car and Van Mileage | Motorcycle Mileage | Bicycle Mileage | Name & Passenger Mileage | Subsistence | Accommodation Details | Other Travel etc. | Other Expenses |
| 16.05.22 | 9am | 9.50 | HQ councillor training | Home to hq to Home | 56 | | | | | | | |
| 17.05.22 | 9am | 9.50 | HQ councillor induction | Home to hq to Home | 56 | | | | | | | |
| 23.05.22 | 9.30am | 9.45 | Reston station meeting | Home to Reston to Home | 12 | | | | | | | |
| 25.05.22 | 9am | 9.50 | HQ councillor induction | Home to hq to Home | 56 | | | | | | | |
| 26.05.22 | 9am | 9.50 | HQ councillor induction | Home to hq to Home | 56 | | | | | | | |
| 27.05.22 | 9am | 9.55 | HQ councillor induction | Home to hq to Home | 56 | | | | | | | |
| 1.06.22 | 6pm | 6.25 | Burnmouth CC | Home to Burnmouth to Home | 20 | | | | | | | |
| 2.06.22 | 12.30 | 13.10 | HQ councillor induction | Home to HQ to Home | 56 | | | | | | | |
| 6.06.22 | 9.00 | 9.50 | HQ councillor induction | Home to HQ to Home | 56 | | | | | | | |
| 7.06.22 | 6.30 | 6.55 | Ayton discussion on obeyance of cc | Home to Ayton to Home | 11 | | | | | | | |
| 8.06.22 | 6.15 | 6.50 | Cockburnspath CC | Home to Cockburnspath to Home | 28 | | | | | | | |
| | | | | **Total** | 463 | | | | | | | |