| Journey Details |  |  | Detailed Description of Approved Duty | Expense Items or Details of Journey | $\begin{aligned} & \text { Car and } \\ & \text { Van } \\ & \text { Mileage } \end{aligned}$ | Motorcycle Mileage | Bicycle Mileage | Name \& Passenger Mileage | Subsistence | $\underset{\text { Details }}{\substack{\text { Accommodion }}}$ | Other Travel etc | Other Expenses |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Date | Time of Departure | Time of Arrival |  |  |  |  |  |  |  |  |  |  |
| $\begin{aligned} & \hline 28 / 2 / 202 \\ & 3 \end{aligned}$ | 4pm | 5.pm | peebles common good in person meeting | travel from home to peebles and retunr | 38 |  |  |  |  |  |  |  |
| $\begin{aligned} & \hline 06 / 03 / 20 \\ & 23 \end{aligned}$ | 6pm | 6.30pm | attendance at innerleithen communtiy council | travel from home to Innerleithen and return home | 28 |  |  |  |  |  |  |  |
|  |  |  | 1 |  |  |  |  |  |  |  |  |  |
| $\begin{aligned} & \hline 09 / 03 / 20 \\ & 23 \end{aligned}$ | 6.20 pm | 7pm | peebles communtiy council peebles | travel from home to peebles and return | 38 |  |  |  |  |  |  |  |
| $\begin{aligned} & \text { 10/03/02 } \\ & 3 \end{aligned}$ | 8.30 am | 6.50pm | visit to clovenfords primary school | travel from home to clovensfordsis and return | 28 |  |  |  |  |  |  |  |
| 13/03/23 | 11.30am | 12.15pm | attendance at liveborders exec meeting at HQ | travel from home to st boswells and return | 52 |  |  |  |  |  |  |  |
| $\begin{aligned} & \hline 14 / 03 / / 2 \\ & 023 \end{aligned}$ | 8.30am | 9.15pm | executive meeting, m CAT meeting in HQ chamber | travel from home to st boswells | 52 |  |  |  |  |  |  |  |
| $\begin{aligned} & \hline 14 / 03 / 20 \\ & 23 \end{aligned}$ | 4pm | 5pm | youth parliament session and high school accessibility meeting at peebles high schools | travel from home to peebles and return | 38 |  |  |  |  |  |  |  |
| $\begin{aligned} & 16 / 02 / 20 \\ & 23 \end{aligned}$ | 8.30am | 9.10am | attendance as chair of police baord in council HQ | travel from home to st Boswells and return | 52 |  |  |  |  |  |  |  |
| $\begin{aligned} & 24 / 03 / 20 \\ & 23 \end{aligned}$ | 12noon | 1pm | meeting with SBHA re constituent complaint | treavel from home to innerleithen and return | 28 |  |  |  |  |  |  |  |
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