

Journey Details			Detailed Description of Approved Duty	Expense Items or Details of Journey	Car and Van Mileage	Motorcycle Mileage	Bicycle Mileage	Name & Passenger Mileage	Subsistence	Accommodation Details	Other Travel etc.	Other Expenses
Date	Time of Departure	Time of Arrival										
10.5`	10am`	1020am	Negotiations	Home – SBC HQ (return)	18 miles							
12.5	10am`	1020am	Negotiations	Home – SBC HQ (return)	18 miles							
13.5	11am	1120am	Negotiations	Home – SBC HQ (return)	18 miles							
19.6	9am	9:25am	Meeting	Home – SBC HQ (return)	18 miles							
26.5	8:45am	9:05am	SBC Full Council	Home – SBC HQ (return)	18 miles							
7/6	8:45am	9:10am	Inspire Meeting	Home – St Boswells	22 Miles							
15/6	7:40am	8am	Borderlands	Home – SBC HQ (return)	18 miles							
20/6	9:30am	9:50am	ST Peters Visit	Home – SBC	9 Miles							
	4:30pm	4:55pm	Gypsy Travellers meeting	SB HQ – Selkirk	11 miles							
	6:10pm	6:35pm		Selkirk - Home	8 miles							
22/6	10:15am	10:35am	Commonwealth Baton	Home – Selkirk	8 miles							
	12noon	12:20pm	Meetings	Selkirk – SBC HQ SBC HQ - Home	11 Miles 9 miles							
1/7	12:30pm	12:55pm	Borders Business	Home – Melrose (return)	12 miles							
7/7	5pm	5:25 pm	Community Conversations	Home – Selkirk (return)	16 Miles							
Total					214 Miles							