Journey Details												
Date	Time of Departure	Time of Arrival	Detailed Description of Approved Duty	Expense Items or Details of Journey	Car and Van Mileage	Motorcycle Mileage	Bicycle Mileage	Name & Passenger Mileage	Subsistence	Accommodation Details	Other Travel etc.	Other Expenses
13.06.22			Earlston School Development Update	Tweedbank to Earlston to Tweedbank	16							
17.06.22			Cosla Convention	Tweedbank to Edinburgh to Tweedbank	83							
15.07.22			Earlston Site Visit with officer	Tweedbank to Earlston to Tweedbank	16							
25.07.22			Apple accessories for iPad/iPhone									£189.85
				(All car journeys carried out by Ruth Parker)								
				Total	115							£189.85