| Journey Details |  |  | Detailed Description of Approved Duty | Expense Items or Details of Journey | $\begin{aligned} & \text { Car and } \\ & \text { Van } \\ & \text { Mileage } \end{aligned}$ | Motorcycle Mileage | Bicycle Mileage | Name \& Passenger Mileage | Subsistence | Accommodation Details | Other Travel etc. | Other Expenses |
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| Date | Time of Departure | Time of Arrival |  |  |  |  |  |  |  |  |  |  |
| 10/11/22 | 630pm | 7pm | Grants House CC | eyemouth to grantshouse and return | 21 |  |  |  |  |  |  |  |
| 10/11/22 | 9 am | 930am | Reston surgery | Eyemouth - Reston and return | 11 |  |  |  |  |  |  |  |
| 14/11/22 | 9 am | 9.10am | burnmouth site meeting with roads department | Eyemouth - burnmouth and return | 0 |  |  |  |  |  |  |  |
| 18/11/22 | 6pm | 645pm | Duns club sport awards | Eyemouth - duns and return | 27 |  |  |  |  |  |  |  |
| 21/11/22 | 6pm | 7 pm | Reston CC | Eyemouth - Reston and return | 11 |  |  |  |  |  |  |  |
| 23/11/22 | 6pm | 630pm | Hutton \& Paxton CC. | Eyemouth - Paxton and return | 22 |  |  |  |  |  |  |  |
| 24/11/22 | 730am | 830amam | council meeting HQ | eyemouth - HQ and return | 70 |  |  |  |  |  |  |  |
| 30/11/22 | 7pm | 730pm | Chirside CC | eyemouth - Chirsside and return | 15 |  |  |  |  |  |  |  |
| 1/12/22 | 5pm | 545pm | area partnership | eyemouth - Coldstream and return | 46 |  |  |  |  |  |  |  |
| 6/12/22 | 830am | 9 am | copath surgery | eyemouth - copath and return | 30 |  |  |  |  |  |  |  |
| 8/12/22 | 7pm | 720pm | Grantshouse CC | eyem outh - grantshouse and return | 22 |  |  |  |  |  |  |  |
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|  |  |  |  | Total | 275 |  |  |  |  |  |  |  |

