

REQUEST FOR NON-MATERIAL VARIATION

Under section 64 of the Town and Country Planning (Scotland) Act 1997 (as amended)

THERE IS A FEE FOR THE PROVISION OF THIS SERVICE. PLEASE REFER TO THE COUNCIL'S WEB SITE FOR SCALE OF FEES.

1. NAME AND ADDRESS OF APPLICANT

NAME AND ADDRESS OF AGENT

Post Code:

Tel No:

Email address:

Post Code:

Tel No:

Email address:

2. PLANNING APPLICATION REFERENCE NUMBER

Reference Number:

3. FULL POSTAL ADDRESS OF THE SITE/PROPERTY (edged in red on the approved site plan)

4. DESCRIPTION OF PROPOSED CHANGES

5. APPROVED DRAWING NUMBER(S)

6. AMENDED (NON-MATERIAL) DRAWING NUMBER(S)

7. ADDITIONAL INFORMATION

Is there any additional information you wish to give in support of the proposed non-material variations(s)?

8. DECLARATION

I hereby request a variation of planning permission as described in this form and the accompanying plans/drawings/additional information. I confirm that to the best of my knowledge, the information contained in this application is correct.

Signed

Printed Name Date

The following criteria should be met before consideration is given to a non-material variation to a previously approved scheme:

- The change complies with development plan policy and supplementary planning guidance
- The change does not affect any part of a development which has been specifically referred to in objections received by the Planning Authority to the original application, or which was material to the Planning Authority's assessment of the original application
- The change does not require neighbour notification or re-consultation with statutory or non-statutory consultees in its own right
- The change does not require any additional planning conditions

Details of any changes must be stated clearly, identified upon a set of scaled plans which must clearly show the variation, should include comparison plans (showing changes over marked on the approved layout/plans) and should be submitted to and agreed by Scottish Borders Council prior to the changes taking place.

Please submit this application through the national ePlanning portal www.eplanning.scot as 'Post Submission Additional Document' in relation to the original application.

Upon receipt of your application, you will be contacted by our Registration Team to arrange payment.

IMPORTANT: Information provided on this form will be used for Development Control purposes and held in accordance with the Data Protection Act