

# Empty Homes Grant Scheme

## EXPRESSION OF INTEREST FORM



### YOUR DETAILS

Name:

Tel No:  Email:

Address:

### EMPTY PROPERTY ADDRESS

Name/Number:

Street:

Town:

Postcode:

### PROPERTY DETAILS

Type of property: House  Flat  Other (please specify)

Style of property: Period  Contemporary

Number of bedrooms: 1  2  3  4  5 or more

Area type: Town  Village  Rural

Condition of property: Needs minor work  Needs major work

#### How long has the property been empty?

#### What caused the property to become empty?

#### Please detail current condition and proposed works.

#### What are your plans for the property?

Live In  Rent  Other

Please note the grant criteria requires either owner occupation or to rent at Local Housing Allowance (LHA) rates for minimum of 5 years.

## PROPERTY DETAILS (CONT'D)

Who will be carrying out the works? - Contractor / Homowner / Both.

How long do you estimate that works will take to complete?

Do you require planning permission, Building warrant and/or listed consent before proceeding with works? If required - what stage are you at e.g. application pending / submitted application / awaiting approval / approval granted.

Have you started any works?

Additional information/comments/questions.

### DECLARATION

I confirm that I am the owner of the empty property described in this form, and I declare that the information given on this form is correct and complete.

I understand that the information provided will be used by Scottish Borders Council to assess my application for funding assistance and that such assistance is discretionary.

I agree to the officers of Scottish Borders Council storing my details on a database for use by Scottish Borders Council in providing me with relevant information they deem to be appropriate.

Signature (tick box if filling in electronically):

Please return your completed form to the Empty Homes Officer at:

[emptyhomes@scotborders.gov.uk](mailto:emptyhomes@scotborders.gov.uk) or

Scottish Borders Council, Council Headquarters, Newtown St. Boswells, Melrose, TD6 0SA

### What happens next?

The Empty Homes Officer will contact you to confirm receipt of your expression of interest. Once reviewed the Empty Homes Officer will be in touch to discuss next steps.

### The Data Protection Act 1998

The information you have given will only be used for the purposes of the Empty Homes Grant Scheme. We may check your details with other information held and may share these with other Council Services to check the accuracy of the information; to prevent or detect fraud or crime or to protect public funds.