Journey Details												
Date	Time of Departure	Time of Arrival	Detailed Description of Approved Duty	Expense Items or Details of Journey	Car and Van Mileage	Motorcycle Mileage	Bicycle Mileage	Name & Passenger Mileage	Subsistence	Accommodation Details	Other Travel etc.	Other Expenses
19/01/22	10.30am	11.00am	MEET RAPHAELA DIESEL -REIVERS COMPLEX -COLLECT FLOOD PRODUCTS	DIESEL FUEL- HAWICK -REIVERS COMPLEX-HAWICK	38							
18/01/22	1.45PM	2.15PM	COLLECT ERO FROM KEITH HARDIE AND STATIONERY	DIESEL FUEL -HAWIICK TO NEWTON -HAWICK	38							
14/02/22	6.40PM	7.00PM	ATTEND HOBKIRK CC	Diesel Fuel -Hawick -Hobkirk -Hawick	14							
28/02/22	9.30AM	9.50AM	SITE VIST TO DENHOLM MILL -DUNCAN MORRISON -FLOOD ISSUE	DIESEL FUEL -HAWICK -DENHOLM -HAWICK	10							
07/03/22	6.30PM	6.55PM	SPECIAL MEETING OF SOUTHDEAN CC-PRESENTATION IN VILLAGE HALL	DIESEL FUEL -HAWICK -SOUTHDEAN -HAWICK	21							
				Total	121							